

2026 Planning & Zoning Commission Schedule of Important Dates

<u>Meeting Date</u>	<u>Submittal Deadline</u>	<u>Withdrawal Deadline</u>
January 13	November 25	December 2
February 10	December 23	December 30
March 10	January 20	January 27
April 14	February 24	March 3
May 12	March 24	March 31
June 9	April 21	April 28
July 14	May 26	June 2
August 11	June 23	June 30
September 8	July 21	July 28
October 13	August 25	September 1
November 10	September 22	September 29
December 8	October 20	October 27

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General Information:

1. P&Z will have regular meetings at 7:15 PM on the second Tuesday of each month in Council Chambers at City Hall, 4040 South Berkeley Lake Road. If there is no business to be heard, the chair may cancel the meeting. Notice of cancellation will be posted on the doors of City Hall as well as the city website calendar.
2. Applications to the board shall be submitted to City Hall **by 4:00 PM on the submittal deadline** noted in this schedule.
3. Applications may be withdrawn for a refund of the application fee if the applicant submits a request for withdrawal in writing **by 11:00 AM on the date of the withdrawal deadline** noted on this schedule.
4. At least 30 days prior to the meeting, a public notice shall be advertised in the legal section of the newspaper and at least 15 days prior to the meeting a sign shall be posted on the property. City staff will arrange the advertisement and post the sign.